

Description of Offices

Congressional District Officers –

Chair – The Chair functions as the CEO and chief spokesperson for the 2nd CD of the DFL. This position leads the congressional district Executive Committee and Central Committee meetings, and is an automatic member of the State Executive Committee and State Central Committee. The Chair also plays a significant role in recruiting DFL candidates for offices within the congressional district and defined role and expectation is subjective to the constitution of the Congressional District.

Associate Chair – The Associate Chair is the “right hand” of the Chair. This position assumes the duties of the chair in the event of a temporary absence or incapacity of the Chair, and is automatically elevated to the position of Chair, should the Chair position become vacant. Like the Chair, the Associate Chair is an automatic member of the SCC, is the alternate SEC and defined role and expectation is subjective to the constitution of the Congressional District.

Secretary – The Secretary is in charge of all the files and records of the congressional district, and of preparation of necessary documents, including, but not limited to, meeting minutes, meeting notices, and records of CD Executive and Central Committee membership. The Secretary is the congressional district’s second alternate to the SCC, alternate member of the SCC, and defined role and expectation is subjective to the constitution of the Congressional District.

Treasurer – The Treasurer has custody of the funds of the congressional district, and provides a written account of his/her receipts and reimbursements to each meeting of the CD Central Committee and Executive Committee. The Treasurer is also responsible for making a full report for the handling of party funds. The Treasurer is the congressional district’s third alternate to the SEC and alternate member of the SCC.

Affirmative Action Officer – The Affirmative Action officer leads the CD’s efforts toward inclusive political participation, and strives to achieve diversity in perspective and representations. The Affirmative Action Officer works with the Affirmative Action Commission (of which the position is a member) and the Affirmative Action officers of the various Senate Districts/County Units within the CD to institute and maintain outreach programs aimed at recruitment, education of DFL members, and defined role and expectation is subjective to the constitution of the Congressional District.

Directors - Directors are At-Large representatives of the congressional district on the Executive Committee. Perform various duties as assigned by the Chair and defined role and expectation is subjective to the constitution of the Congressional District. CD2 Directors are expected to work on task committees such as technology, education, fundraising, campaigns/ candidates. These committees meet monthly to meet specific goals. CD2 Directors sit on CD2’s Executive and Central Committees.

State Convention Committees

Rules – The Rules Committee proposes changes, if any to the Temporary and Proposed Permanent Rules and Agenda for the State Convention. This is not an ongoing committee.

Nominations – The Nominations Committee screens and recommends candidates for At-Large Directors and state convention chair and co-chairs. The nominations committee shall not recommend its members as candidates for party office. This is not an ongoing committee

Credentials – The Credential Committee supervises registration of convention delegates and alternates, and prepares a temporary roll of the convention. This is not an ongoing committee.

State Commissions

Affirmative Action Commission – The Affirmative Action Commission is considered the compliance and review commission in terms of affirmative action programs and delegate selection. Makes recommendations to appropriate governing bodies. The commission is comprised of:

- State Affirmative Action Officer
- Two delegates (one woman, one man) and two alternates (one woman, one man) from each congressional district
- The Affirmative Action Officers of each congressional district
- The Affirmative Action Officer of MYDFL
- Two delegates (one woman, one man) elected by the State Executive Committee
- Person(s) nominated by the State Affirmative Action Officer, and confirmed by the State Executive Committee from special underrepresented groups.

The commission prepares an affirmative action plan and submits that plan to the SEC for approval and implementation. Additionally, it provides guidance in the development, implementation and follow-up of county unit/SD affirmative action plans, provides training for all DFL affirmative action officers, & identifies resources for accessibility for persons with disabilities

Platform Commission – The Commission on Platform and Issues develops platform criteria and forms procedures for the ongoing process of resolutions from the caucuses through the state convention. It monitors and evaluates the implementation of platform planks by appropriate governmental bodies, and reports results to the appropriate party officials. It is responsible for bringing to the attention of subsequent caucuses and conventions those platform planks, which have and have not been enacted. The Platform Commission does not issue a resolution or issue statement as an official position of the DFL, but may propose resolutions to the State Convention, Business Conference, SCC or SEC. The commission presents specific recommendations for inclusion in the DFL Call to the Constitution Commission. The commission is comprised of:

- Two delegates and two alternates elected by the CD conventions
- Two delegates and two alternated elected by the SEC
- Six DFL endorsed and elected officials elected at the convocation of elected officials.

Constitution Commission – The Commission on Constitution and Bylaws performs periodic reviews of the following documents with a view toward resolving any conflicts with the DFL constitution;

- The National Charter of the Democratic Party
- The DFL Affirmative Action Plan
- Delegate Selection Rules for the Democratic National Convention.
- Minnesota Election Laws
- Constitutions of subordinate DFL organizations

Additionally, the commission is charged with reviewing and drafting the Caucus and Convention Call, recommending changes to the Constitution, and preparing a final report for action by the State Convention. This commission is comprised of:

- Two delegates and two alternates elected by the CD conventions
- Two delegates and two alternated elected by the SEC