

## **Second Congressional District Member/Volunteer List(s)**

**Purpose:** This document is a set of basic guidelines governing the use and distribution of member/volunteer list(s).

### **Section 1. The Second Congressional District shall keep the following list(s):**

- a. Congressional District 2 volunteers
- b. Congressional District 2 table officers, directors, delegates and alternates
- c. Congressional District 2 State Central Committee delegates and alternates
- d. Congressional District 2 State Executive Committee members other than the chair and associate chair
- e. Congressional District 2 State Committee or Commission members and their alternates

### **Section 2. Authorized Recipients of CD2 Member/Volunteer List(s):**

- a. Endorsed DFL state or federal candidates campaigning within Congressional District 2
- b. Authorized persons having access to the records according to State DFL policy
- c. Congressional District 2 committee chairs shall have lists of their committee members
- d. Congressional District 2 Senate District/County Unit chairs may receive list(s) for their members serving on Congressional District 2 board, committees, and task forces

### **Section 3. Congressional District 2 Member/Volunteer List(s) Restrictions:**

- a. The Congressional District 2 Member/Volunteer list(s) policy shall comply with State DFL and UDF policies.
- b. Persons receiving Congressional District 2 member/volunteer list(s) must agree not to use the list for unauthorized purposes.
- c. Congressional District 2 member/volunteer list(s) shall not be available to any other person or organization to review, access or copy.

### **Section 4. Official Custodian of the Congressional District 2 Member/Volunteer List(s):**

- a. A person shall be appointed by the Congressional District 2 Chair from among members of Congressional District 2 Central Committee to be the official custodian of their member /volunteer list(s).
- b. The person appointed shall be responsible for maintaining, updating and distributing the Congressional District 2 member/volunteer list(s) to authorized recipients pursuant to this policy.

### **Section 5. Availability of Congressional District 2 Member/Volunteer List(s):**

- a. The Congressional District 2 chair shall notify the Congressional District's Senate District/County Unit chairs in writing that the member/volunteer list(s) are available and provide them with a copy of this policy.
- b. The Congressional District 2 table officers are responsible for resolving any disputes over the official custodian's refusal to distribute lists pursuant to this policy.
- c. Congressional District 2 shall not sell or otherwise charge for use of any list other than a possible nominal fee for actual costs of duplication or distribution.